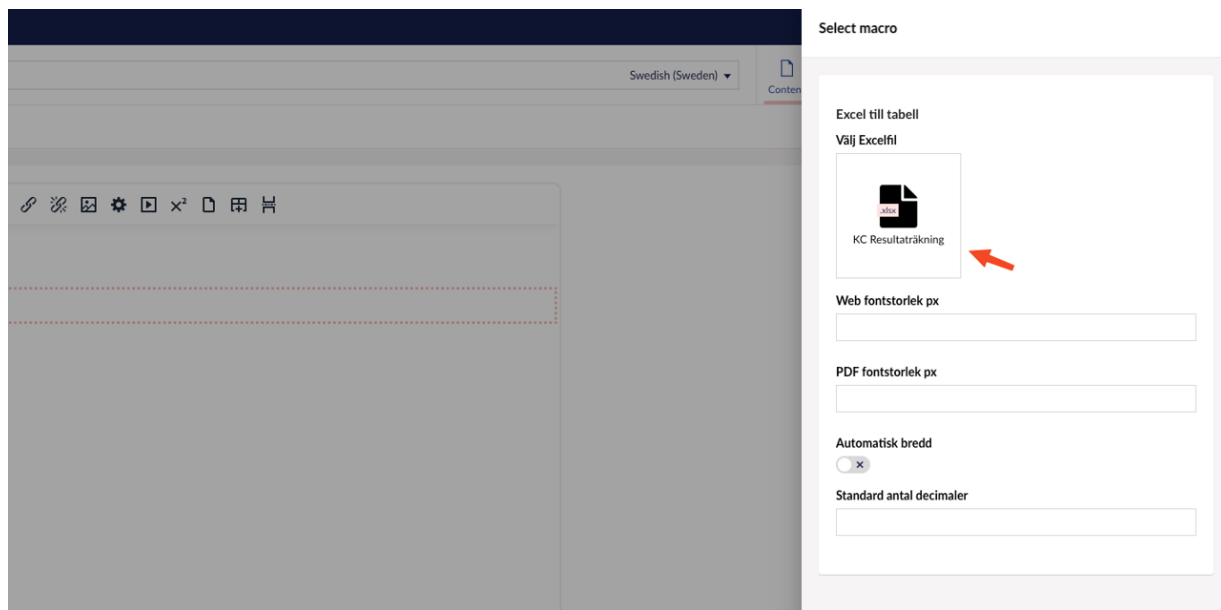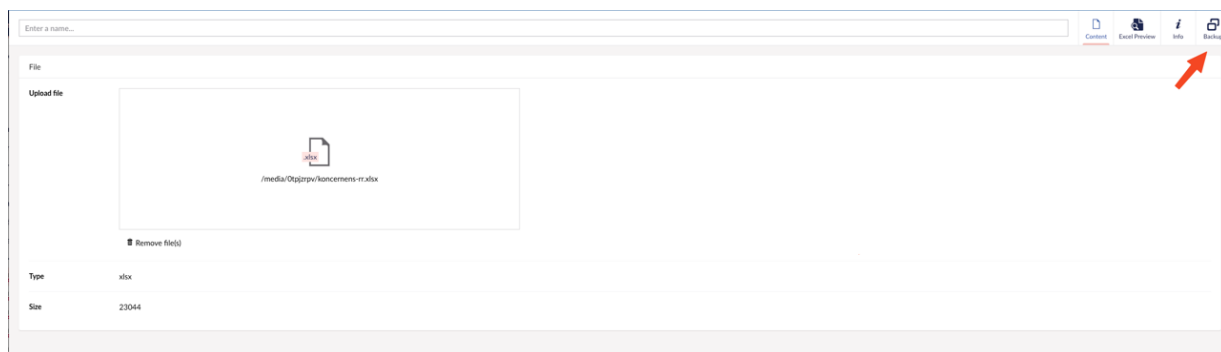# Backup for excel files

You can restore all uploaded Excel files by using the backup function.

1. Go to the section where the Excel file is uploaded and click on the relevant file.

2. An overview of the uploaded file is then displayed along with relevant information.

3. Click "Backup" to see all available versions of the Excel file.

4. From this view you can then restore, download or delete a file.

Enter a name...

Media Backup

File Name	Created By	Created	Action
koncememo-rr.xlsx	alexander@pazirael.com	05/06/2023, 12:05:15	Restore Download Delete
koncememo-rr.xlsx	alexander@pazirael.com	05/06/2023, 11:19:25	Restore Download Delete
koncememo-rr.xlsx	alexander@pazirael.com	05/06/2023, 11:18:44	Restore Download Delete
koncememo-rr.xlsx	alexander@pazirael.com	05/06/2023, 11:12:30	Restore Download Delete

NEXT ❯

Enter a name...

Media Backup

File Name	Created By	Created	Action
koncememo-rr.xlsx	alexander@pazirael.com		Restore Download Delete
koncememo-rr.xlsx	alexander@pazirael.com	05/06/2023, 11:18:44	Restore Download Delete
		05/06/2023, 11:12:30	